

**MINUTES OF GENERAL MEETING OF THE
NUMERALLA / COUNTEGANY
BUSH FIRE BRIGADE**

Sunday 27th April 2014

NUMERALLA DIGGERS HALL

MEETING COMMENCED AT 18.50

In attendance:

Regina Roach	Terry Myers	Bruce English
Chris Rutherford	Barbara Myers	Warren Harris
Steve Donkers	Geoff Ferguson	Mark Shubert
Sandra Donkers	Therese Ferguson	Barbara Shubert
Peter Vlahos	Langdon Gould	Glenn Fletcher
Peter Jackson	Wes Stott	

1 APOLOGIES

Paul Sullivan	Alison Myers	Belinda Vlahos
Dustin Myers		

2 FIRE SHED

Chris Rutherford presented the current status of the shed position. The Fire Shed Development Update at the AGM was referred to and in particular the NCVBFB – New Shed Actions Log.

It was stated that the Brigade is at cross roads and a decision needs to be taken in consideration of the needs and best interests of the Members and community today and in consideration of the legacy that we want to leave for the next 50 years.

The Shed way forward options were raised, being:

- Wait & build when funds available, or
- Apply for RFFF funding for Anembo style shed

This prompted much active discussion which covered:

- The minimum shed depth is now required to be at least 10m to meet the current standards. This increases the cost of the Brigade building its own shed beyond the Brigade's current funds accrued
- The right of the RFS & Council to set fire shed specifications & need for their agreement on the location. It was noted that the shed is covered by the Council insurance budget and the RFS Service Agreement.
- The land lease arrangement – it was noted that putting this in place has enabled the possibility of applying for RFFF funding.
- The question was raised if funding was sought from the RFFF, would the RFS have the right to seek the Brigade's accrued funds to offset. The answer provided by Langdon Gould was "no definitely not".

- If the Brigade seeks RFFF funding and is not successful, this does not eliminate the opportunity to build a shed with our own funds when sufficient is accrued.
- The process of seeking RFFF funding was queried.
- Langdon Gould confirmed the process. A resolution from the Brigade is required. This is then to be sent to the Service Agreement Liaison Committee for consideration. The members of the Committee include Councillors, RFS representatives and Group Captains. The next budget period is for the year 2015/16 and the decision regarding budgeting for this period would be taken in October 2014.
- The option to also consider other sites for the new shed was raised.

Following the lengthy discussion it was agreed to proceed with a request to seek RFFF funding for an Anembo style shed at the current Brigade station site and the following motion was proposed:

Motion:

“That the Numeralla Countegany Volunteer Bush Fire Brigade requests that funding from the RFFF, for the construction of a new additional shed on the property at 6 Umeralla Street, Numeralla, being a 4 bay shed with integrated meeting room and amenities, similar to Anembo, be made available in the 2015/16 financial year.”

Moved – Geoff Ferguson
 Abstained – Steve Donkers
 Accepted

Seconded – Peter Jackson

There being no further business the Meeting closed.

Meeting Closed at 20.15

NCVBFB – New Shed Actions Log

Nov 2013	R.Roach/C.Rutherford	Executive requested Secretary to progress action to gain new shed approval for Brigade
8 Nov, 2103	C. Rutherford / Ian Crawford	Confirmed quote dated 9 Sept, 3013 still valid. Roller doors are 3.6m (H) x 3.0m (W). Additional \$600 for 10 concrete pads & \$600 labour. Price to build & supervise build with Volunteers provided. Price for total construction \$7200. (Excl concrete floor)
8 Nov,2013	C.Rutherford /Council staff & Ross Lawless	Checked requirements/process for NCVBFB to build shed. Provided with Development Application (DA) documentation
10 Nov,2013	NCVBFB Exec Meeting plus Bruce English, Peter Jackson & Geoff Ferguson	Action planned. Site plan drawn up, as required by Council. Site visit to assess location of new shed, elevation & excavation required.
14 Nov,2013	C.Rutherford/B.English/RFS-FCC	RFS Fire truck sizes and minimum size roller doors rechecked. Current requirement from RFS FCC is now for doors to be 3.6m x 3.6m. Service Standard 5.1.11 Standard Brigade Stations checked and allows for 3 bay Fire Shed for Village but no dimensions are included in the Service Standard document.
15 - 18 Nov,2013	C.Rutherford/R.Roach	Draft DA documentation prepared & reviewed
20 Nov,2013	C.Rutherford/Council staff	Review of drafted DA & Construction Certificate Application (CCA). Feedback provided. Breakdown of total costs & signature of NDAI required.
22 Nov, 2013	R. Roach/Shaw Electrix	Preliminary electrician quote confirmed
23 Nov, 2013	C. Rutherford/Ian Crawford	Revised quote to allow for 3.6m x 3.6m roller doors in accordance with RFS new requirement. Additional \$1050. Material cost now \$16,550.
19 Dec, 2013	NDAI Meeting	NDAI Agenda included DA document tabled and request for NDAI representative to sign as Trustee for Brigade land. Consensus agreed and DA signed by Secretary.
20 Dec,2013	C.Rutherford/Council staff	Lodged DA & CCA completed as requested plus letter to Council requesting Council to consider donating or waiving the DA associated Fees.
3 Jan,2014	Council letter	DA determined as "inappropriate" as Council has lease with NDAI.
7 Jan,2014	C.Rutherford	Requested urgent meeting with Council to discuss "appropriate" process.
9 Jan, 2014	C.Rutherford/R.Lawless (Council)	Discussed process. Documentation provided from DA work and letter prepared in anticipation delivered to enable report to Council to be prepared and lodged on Agenda for next Council Meeting to be held 10 Feb, 2014.
10 Feb,2014	Council Meeting	Councillors determined to approve NCVBFB request to lodge a DA for the purposes of building a new additional Fire Shed & approve a donation to NCVBFB of \$1,171.50 being the amount equivalent to the DA Fees.
12 Feb,2014	Council Letter	Confirming donation of \$1171.59 "in recognition

		of community support behind the project”.
18 Feb, 2014	Council Letter	Approval for NCVBFB to apply to construct a shed subject to: <ol style="list-style-type: none"> 1. Shed complies with current NSW RFS standards 2. Shed complies with DA & CCA conditions 3. NSW RFS agree to include shed in Rural Fire District Service Agreement 4. Insurance costs of \$1000p.a. be included in Council’s budget
19 Feb, 2014	C.Rutherford	NSW RFS Standards - Service Standard 5.1.11 Standard Brigade Stations reviewed. Issues on Workers Compensation, work warranty and indemnity identified in having volunteer workers engaged in building. Issues confirmed by Langdon Gould.
Feb, 2014	NCVBFB Executive	Executive considered the issues and agreed to proceed with project but without volunteer engagement. ie pay additional costs for construction by supplier. (Note: Workers Comp insurance costs, warranty & indemnity by building supervisor for work done by volunteers prohibitive)
Mar, 2014	R.Roach & C.Rutherford	Requested meeting with RFS FCC to confirm position, check for any further current standards that need to be addressed and discuss any other options regarding the shed build.
19 Mar, 2014	R.Roach & C.Rutherford/Langdon Gould	Met with Langdon Gould representing RFS FCC. <ol style="list-style-type: none"> 1. Discussed shed proposal & standards. Requested confirmation in writing that proposed shed construction being 12m x9m with 3 x 3.6m roller doors and 4.2m eaves with roofing to accommodate snow load will meet the current standards. 2. Langdon also provided a site visit to the new Anembo Fire Shed & advised that NCVBFB could request consideration of funding through RFFF for a similar shed. The next planning period for Monaro RFS is 2015/16. This option should also be seriously considered.
4 April, 2014	Langdon Gould RFS FCC	Confirmed via email that the minimum standard for a new shed is to have a depth of 10m. As a result our shed proposed being 12m x 9m will not be approved as meeting the standards.
9 April, 2014	C. Rutherford	Email response to Langdon Gould seeking information on any further dimension or construction requirements.
9 April, 2014	C. Rutherford	Phoned Ian Crawford to give status update and discuss. Then sent email to Ian Crawford seeking new quote for shed with revised size 12.6m (L) x 10m (W) x 4.2m eaves with 3 roller doors 3.6m x 3.6m. Added length of 0.6m allows for power

		door units to be installed at shed build or later if required.
9 April, 2014	C. Rutherford	Contacted Ross Lawley at Council by phone and followed up with email confirming current status.
14 April, 2014	Langdon Gould RFS FCC	Confirmed Ministerial requirement to have 10,000 litre water tank connected to any new shed.
14 April, 2014	Ian Crawford/C.Rutherford	New shed quote received from Crawford's Sheds & C. Rutherford responded acknowledging receipt of quote.
16 April, 2014	C. Rutherford	Reviewed Anembo Shed specifications & noted that pitch of roof is 20 degrees. This differed from the quotes to hand. Sent email to Langdon Gould questioning if this is a requirement? (Note Anembo is 1100m above Sea Level & Numeralla approx. 860m).
16 April, 2014	Langdon Gould RFS FCC	Informed Brigade that the pitch degree of the roof is a Council determination based on location, importance level, elevation, use of shed (eg: trucks & storage only or also for public assembly purpose) & construction. So Numeralla location & purpose could have different requirements to Anembo.
27 April, 2014	AGM & GM of NCVBFB	Update Membership on Shed status and option to seek funding from RFFF.